A green letters and a light bulb

Description automatically generated with low confidence

**Optimize your resume to get more job interviews!**

This free cover letter template will help you write an ATS-friendly cover letter.

Once you’ve filled out the template, check to see how well it matches the job description with the free application from [**Jobscan**](https://simpleideas.website/go/jobscanhome).

[**Jobscan’s cover**](https://simpleideas.website/go/jobscanresumescanner) **letter checker helps you optimize your resume for each job listing so that your application is more attractive to recruiters and hiring managers.**

An optimized cover letter leads to more responses, more interviews, and more offers for the jobs you really want.

**It’s frustrating to apply for dozens of jobs and not get any interviews. Optimize your resume, cover letter, and LinkedIn profile.**

**90% of people who optimize their resumes get the interview they are looking for.**

Using a good format does not guarantee that you will have an attractive resume. Don't forget to read our article [**“The Ultimate Resume: Secrets & Tips To Get The Best Results”**](https://simpleideas.website/the-ultimate-resume-secrets-tips-to-get-the-best-results/) and learn everything you need to get that interview you want.

**[A picture containing graphics, graphic design, art

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**- BENJAMIN HENDERSON** -

*Career Coach/Resume Writer*

Orlando, FL • (555) 555-1234 • benhenderson@email.com • linkedin.com/in/benjamin-henderson

October 7, 2022

Jenny Johnson

Human Resources

IHeartjobs

55 Bixby Way

Manchester, NH 40344

Dear Jenny,

I hope all is well! As I mentioned in our LinkedIn chat, I’d love to hear your perspective on the industry and career opportunities.

As you know from our time together at ResumesRock, I love client-facing positions and anything that allows me to directly help job seekers. Lately, I’ve been helping over 250,000 job seekers optimize their resumes here at Jobscan.

I’m currently looking for a new career venture helping job seekers one-on-one and would love to hear your take! Would you like to meet for coffee or have a short Zoom meeting soon?

Hope to hear from you soon,

Benjamin Henderson